Study Information Sheet for

**“Project Title Here”**

Goshen College IRB protocol #\_\_\_\_\_

**Principal Researcher:**  Insert Investigator Name

**Invitation to Participate:**

You are invited to participate in a study called Insert Title Here.

**Purpose of the Study:**

This study examines insert study purpose here.

**Information Use:**

The investigator, insert investigator name, will use the information insert how you intend to use the information you gather – examples include formal presentations, publications, research reports, etc.

**Procedures:**

Describe your procedures in language accessible to a person of 13 years of age.

**Risks:** Describe any risks associated with this study.

**Benefits:** Describe any direct benefits the participants will receive from participating in this study. Also describe any incentives offered for participation in this study – those can be called “indirect benefits.”

**Privacy:**

Describe how a participant’s privacy will be protected. For example: “Information you provide today will remain confidential and will not be connected to any one individual. This conversation will be audio taped. The audiotape will not be heard by anyone, except the researcher and research assistants present today for transcription purposes.”

Also describe how you will keep participants’ identities private or indicate that you will use their name only if they agree. For example: “We will not identify participants using real names in our reports. All participants will be identified through pseudonyms (invented names) and the only identifiers we will use are age and gender, but if circumstances are such that identifying those two factors could lead to the identification of an individual, those two factors will not be used.”

**Confidentiality:**

Explain how you will keep information you gather confidential. For example: “Data gathered for this study will be stored in a secure location such as a locked file cabinet in a locked office. Electronic files will not be stored on a network, but rather on removable media in a secure location such as a locked file cabinet in a locked office.”

**Voluntary Participation:**

Participation in this study is completely voluntary. You will not be penalized for refusing to participate; neither will you receive any direct compensation from participation. If you decide to participate, you are free to withdraw your consent and discontinue participation at any time without penalty.

**To Report a Problem:**

If further questions arise, or you feel you have been treated unfairly, please contact Dr. Ross Peterson-Veatch, Curriculum Director, Center for Intercultural Teaching and Learning, Goshen College, 1700 S. Main St., Goshen, IN, ph. (574) 535-7504.